

Data Protection Web Notice

Data protection laws ensure that individuals have sufficient control over their personal data (information). It is not new, the right to privacy is enshrined in the Irish constitution and also in Irish Data Protection laws. However, the EU General Data Protection Regulation (GDPR) effective from May 2018 enhance the rights of the data subjects (living individuals) in relation to their personal data and increase the obligations of the data controllers (organisations). The National Library is a data controller.

What is personal data?

There are broadly two types of personal data:

- 1 Personal data is any information, in any format that can directly or indirectly identify a natural person. For example name, address, PPS number, email address, photos, IP address, online behaviour (cookies).
2. Sensitive personal data which is given additional protection, includes race, religion, political opinions, trade union membership, sexual orientation, health information. Biometric data and genetic data are also being added following the implementation of GDPR.

Key Principles of data protection

The National Library as a Data Controller must adhere to the key data protection principles of GDPR.

Personal data collected should be:

- Processed lawfully, fairly and transparently
- Collected only for specific, legitimate purposes
- Adequate, relevant and limited to what is necessary
- Must be accurate and kept up to date
- Stored for no longer than required
- Secure both operationally and technically
- Accountability, ability to demonstrate compliance.

Accessing Personal Data under GDPR

Individual will have the following rights;

- Access to their data
- To have inaccuracies corrected
- To have information erased (limited)
- To object to direct marketing
- To restrict the processing of their information
- Of data portability or accessing data in a readable format
- Length of time the data will be kept
- How to make a complaint about data protection concerns
- Whether the data will be subject to automated decision making

Once you have made your request you must be given the information within 30 days.

Requests should be made in writing to:

National Library of Ireland Data Protection Officer:

Address: Kildare Street
Dublin 2, D02 A322

Email: dataprotection@nli.ie

For more information about rights under the Data Protection Acts, please contact:

Data Protection Commissioner:

Address: Office of the Data Protection Commissioner,
Canal House,
Station Road,
Portarlinton,
Co. Laois,
R32 AP23

Email: info@dataprotection.ie

Website www.dataprotection.ie