



# Annual Report 2017

Leabharlann  
Náisiúnta  
na hÉireann

National Library  
of Ireland





NATIONAL LIBRARY OF IRELAND

# Annual Report 2017

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©Board of the National Library of Ireland, 2018

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Cover image of 140th Birthday Party: Mark Stedman

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# Chairman's Remarks

Throughout a very busy 2017, the National Library of Ireland made great progress under each of our five strategic pillars – collect, protect, connect, innovate and collaborate.

In July, details of 'Reimagining the National Library,' the major redevelopment of the Library's main building on Kildare Street, were announced. The Library is carrying out extensive work on the Published Collections and Prints & Drawing Collections to prepare them for their relocation during the building project. We look forward to creating the storage and preservation conditions necessary to keep the national collections safe for the long-term, working together with the Office of Public Works and the Department of Culture, Heritage and the Gaeltacht.

This redevelopment will allow the NLI to develop further as a venue for research, culture, learning and tourism, and will transform the visitor experience for the next 100 years. It will also greatly enhance the national collections.

Significant progress was made in 2017 on the NLI's landmark Seamus Heaney exhibition which is due to open in Summer 2018 in the iconic Bank of Ireland buildings on College Green, Dublin. Plans also advanced with our partner University College Dublin on the Museum of Literature Ireland (MoLI) due to open in Spring 2019 in Newman House, Dublin.

I would like to thank Josepha Madigan T.D., Minister for Culture, Heritage and the Gaeltacht, and also Minister Heather Humphreys T.D., for their strong support and the great interest they have shown in the Library.

Finally on behalf of the Board and myself, I am pleased to thank Dr Sandra Collins and the Library team for their continued hard work and dedication.



H. Paul Shovlin



# Director's Foreword

During 2017 we celebrated 140 years since our foundation with a special birthday party in August. It was a wonderful opportunity to acknowledge our long tradition of collecting and sharing the story of Ireland. It was my privilege to welcome some of the Library's youngest visitors, loyal readers, researchers and partners from across the country.

Throughout the year, we reached out to communities in Ireland and around the world with international talks, loans of material, digitised collections, travelling exhibitions and the launch of our biannual diaspora newsletter.

During 2017, we continued to build the national collections. A highlight of 2017 was the acquisition of very significant collections relating to WB Yeats to add to the largest Yeats collection in the world, and in September we celebrated renowned Yeats scholar, Professor Roy Foster at an event in his honour.

Our web archiving programme goes from strength to strength. In 2017, we archived over 300,000 Irish websites, demonstrating our ongoing commitment to collecting the story of contemporary Ireland.

In December, we welcomed Sir Bob Geldof to the NLI to announce the donation of the Band Aid archive by the Band Aid Trust. We will preserve and make available this extensive archive of contemporary social and civic memory.

I would like to gratefully acknowledge the enormous generosity of our many donors who enable us to enrich the national collections.

Finally, I would like to thank the Chairman and Board of the National Library and all the fantastic staff of this wonderful institution as we look together to the future.



Dr Sandra Collins



## 2017 at a glance



NEARLY **200,000** VISITS



RESEARCH  
VISITS



NEW BOOKS, NEWSPAPERS  
& PERIODICALS

OVER **300,000**

WEBSITES COLLECTED  
AND PRESERVED



**48,000**  
FOLLOWERS



READING ROOMS CLOSED ON MONDAYS, ENABLING

**60,000** BOOKS  
TO BE RENUMBERED



COMBINED ONLINE  
INTERACTIONS

**24,000** PEOPLE



ATTENDED **391**

TOURS, TALKS, WORKSHOPS  
& PERFORMANCES



WITH MORE THAN  
**140,000**  
VISITORS



ONE **140<sup>th</sup>**  
BIRTHDAY PARTY



The National Library's mission is to collect, protect and make available the recorded memory of Ireland. We care for more than ten million items, including a copy of every book, periodical and newspaper published in Ireland under what is known as legal deposit. The Library's Special Collections include an extraordinary wealth of manuscripts, prints and drawings, ephemera, photographs, music and maps. All our collections are permanent and accessible to everyone.

## 2017 acquisitions



**8,958 newspapers  
and 3,117 serials**



**More than 140 Special  
Collections acquisitions\***



**2,052 books acquired**

\* (this includes individual items and collections)



The Band Aid Archives were donated to the National Library in December by Sir Bob Geldof on behalf of the Band Aid Trust. The archives include letters, publicity materials, details of the Trust's activities, and photographs. Josepha Madigan T.D. (pictured), Minister for Culture, Heritage and the Gaeltacht, also announced a commitment of €245,000 in digitisation funds to help us develop the archive.





The National Library's Yeats Collection is the largest and most significant in the world. It was further enhanced with new treasures in 2017. In February we acquired letters between WB Yeats and James Joyce which illuminate a long-standing literary friendship. At the same time, we also acquired the 'Dream Diary' of Yeats' wife George and the Yeats family library.

In September we bought more than 500 letters between WB Yeats and George written throughout the years of their marriage. Both of these acquisitions were made possible by funding from the Department of Arts, Heritage and the Gaeltacht. We also acquired family papers and artefacts as part of a Section 1003 donation by the Yeats family.

The NLI also purchased a number of items by the poet's artist father John Butler Yeats at auction. These included a watercolour self-portrait; portraits of the artist's daughters Susan Mary 'Lily' Yeats and Elizabeth Corbet 'Lolly' Yeats as adults, and pencil sketches of George and WB Yeats.

These letters and objects are the latest treasures in a series of remarkable WB Yeats material acquired by the NLI from the Yeats family over almost 80 years, since George Yeats donated original manuscripts of the poems 'Oisín' and the 'Wanderings of Ushen' in 1939. Donations over that time are valued at an estimated €8.4m, while purchases total €1.56m.



Other significant acquisitions throughout the year included: "Irish Eyes", a painting by Danish artist Claus Havemann; the Peter O'Brien Theatre Collection, a collection of drawings of costume designs for Brian Friel's adaptation of 'A Month in the Country'; the Anthony Jordan collection; 400 original cartoons by Martin Turner; the papers of Conor Cruise O'Brien; and the archives of Irish language publishing house Sáirséal agus Dill, under Section 1003 (Heritage Donations) of the Taxes Consolidation Act, 1997.



Collection care is a core function of the National Library. The collections we look after range from fragile glass photographic plates and 14th century Gaelic manuscripts, to 25kms of books and the archive of Irish websites. We are working to meet modern standards for our physical and digital infrastructure, and to provide the best possible experience for our users.

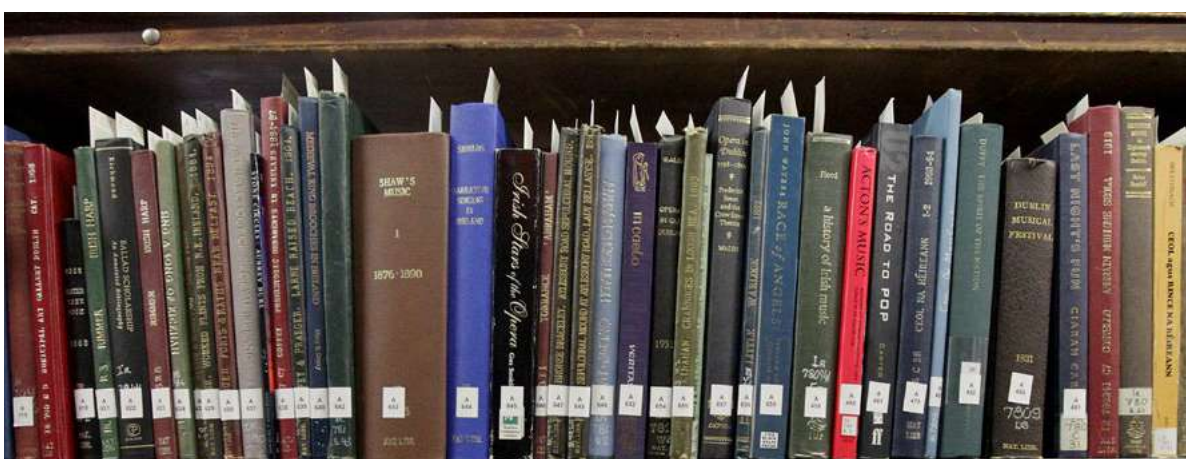
## Building Programme

A redevelopment of our main building on Kildare Street is underway. This 12 million euro project, lead by Head of Estates Breda Callan, is a partnership with the Office of Public Works (OPW) and is funded by the Department of Culture, Heritage and the Gaeltacht. Over the next four years, we will be creating a new high density book store and high quality storage for our Prints and Drawings collections in line with recommended standards for libraries. New public spaces and universal access will enhance the National Library as a welcoming destination for everybody.

Pictured here at the launch of the building programme in July 2017 are Kevin "Boxer" Moran TD, Minister for the OPW and Flood Relief, OPW Commissioner John McMahon, National Library Director Dr Sandra Collins, OPW Principal Architect John Cahill, then Minister for Arts, Heritage and the Gaeltacht Heather Humphreys TD, OPW Chairman Maurice Buckley and NLI Board Chairman Paul Shovlin.







Phase 1 of the Building Programme got underway during the year. Programme planning and preparatory works continued including documenting library features, and getting ready for the move of all the books in the existing and inadequate West Wing storage. Reading Rooms closed on Mondays, to allow Published Collections staff to stock check the collection volume by volume, re-shelving every item by size and creating new item numbers, to make the most efficient use of the new storage. Items were identified and errors on catalogue records were corrected. The first phase was completed in December 2017, with more than 60,000 items re-numbered, and over 8,000 catalogue records corrected or created. At the same time, sorting, rehousing, labelling, cataloguing and digitising of the Prints and Drawings and Ephemera collections was carried out, and a high quality storage solution for these collections was identified at the Kildare Street complex.

## Conservation & Preservation

Our conservation team are heavily involved with the building programme, but this is just one part of their work to preserve and conserve the national collections. Conservators advise on how to handle objects safely, assess the condition of material and rehouse it, give advice to members of the public at events and regularly offer workshops on collection care. They also prepare items for exhibitions and digitisation. Here you can see Claire Dantin working on a damaged sketchbook ahead of digitisation, during her conservation internship jointly funded by the NLI and the Heritage Council.

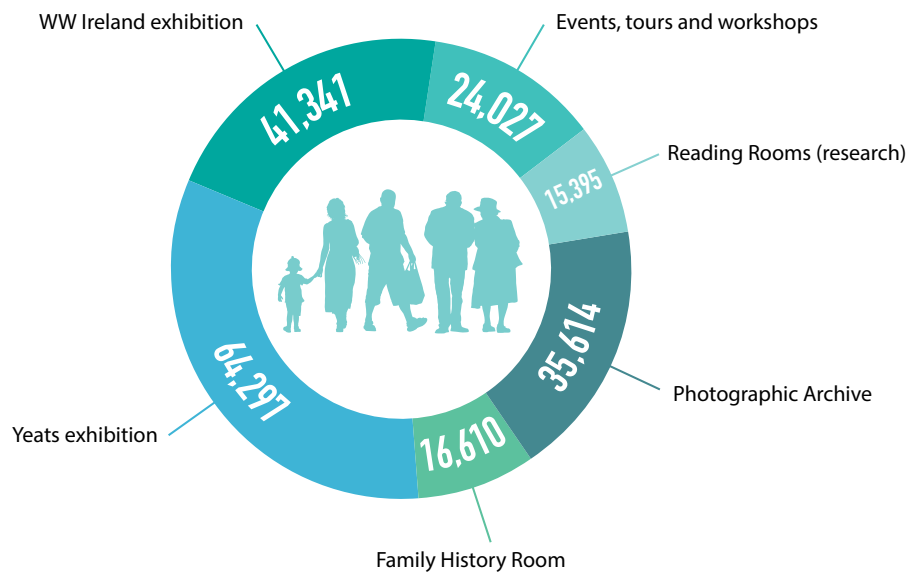




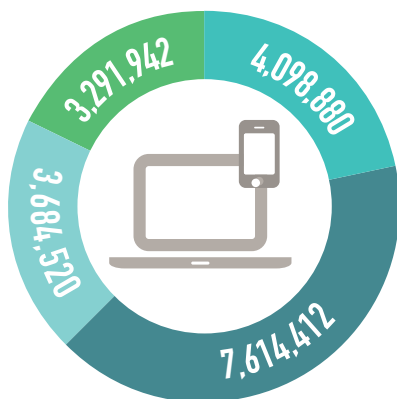


The National Library celebrated its 140th birthday in 2017. We have been connecting people with the story of Ireland since 1877, and through the year aimed to inspire all our users, and to grow and further strengthen our connections nationally and internationally.

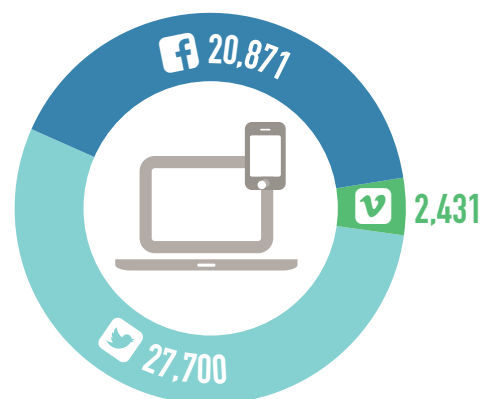
## Visitor numbers



## Online engagement



- Twitter Impressions
- Registers views
- NLI website views
- Flickr views



- Twitter followers
- Vimeo video plays
- Facebook followers

## Top Facebook Posts

**National Library of Ireland**  
Published by Louise Archibald · 15 December 2017 ·

Cuala Industries was run by W.B. Yeats' sisters, Susan and Elizabeth Yeats (more commonly known as Lily and Lolly) and was based in Churchtown. This image might be just what you need to get in the spirit for Christmas shopping this weekend!



27,520 Reach | 277 Likes | 212 Shares

**National Library of Ireland**  
Published by Sebastian Enke · 29 March 2017 ·

A very familiar image to many Irish people of a certain age! Peig Sayers, born #onthisday in 1873 #Peig #LeavingCort



13,345 Reach | 242 Likes | 47 Shares

**National Library of Ireland**  
Published by Louise Archibald · 25 April 2017 ·

The show that didn't go on: acts scheduled for the Coliseum Theatre, Dublin, this week in 1916



13,187 Reach | 9 Likes | 0 Shares

## Top Tweets

**Nat Library Ireland**  
@NLireland

On the #Bloomsday that's in it - we've found Mr Joyce appearing all over the National Library...



10:08 AM · 16 Jun 2017

Impressions 39,624 | Likes 314 | Retweets 147

**Nat Library Ireland**  
@NLireland


We are delighted to announce details of a number of major new Yeats acquisitions. Full details: [bit.ly/2hz8Hjz](http://bit.ly/2hz8Hjz)



Impressions 27,741 | Likes 271 | Retweets 137

**Nat Library Ireland**  
@NLireland

#OnthisDay 95 years ago, Michael Collins, Commander-In-Chief of the National Army, is killed in an ambush in Béal na Bláth, Co.Cork.



10:25 AM · 22 Aug 2017

Impressions 27,350 | Likes 176 | Retweets 136

## Visit & Event Highlights

Throughout 2017, we welcomed visitors to our buildings to enjoy music and performances, lectures and panel discussions, tours and knowledge-sharing. Members of the National Library team also availed of opportunities to share our story nationally and internationally.

### Library Matters

The National Library's popular 'Library Matters' series of lunchtime talks continued through 2017. It featured librarians from across Ireland and Europe talking about new perspectives and strategies for libraries, and included insights from Bodley's Librarian Richard Ovenden (pictured), Trinity Librarian Helen Shenton, Maynooth University Librarian Cathal McCauley, and Head of the National Library of Denmark, Pernille Drost (also pictured.)



### Families & Young People

Throughout the year we engaged with schools and family groups, through tours, workshops, storytelling and competitions, including workshops delivered in local venues around the country. In July, we invited families to enjoy free trails and stories with our Drop-in Thursdays, and to workshops where they could discover maps, create birds, draw newspaper cartoons or produce their own book cover. We also worked with the Nerve Centre from Derry to offer our two day camp "Hands-on History" for post primary students. 2017 saw the 10th anniversary of Poetry Aloud, the verse speaking competition for students from all over the island of Ireland, which we run in partnership with Poetry Ireland. It was won by Brendan MacDomhnaill.





## Tours, Talks, Seminars & Courses

We offered guided tours of our ongoing exhibitions throughout 2017, as well as our popular “History and Heritage” tour and introductory research workshops each month. There were several “Hedge Schools” as part of our continuing partnership with History Ireland, as well as lectures on topics from Christmas in the National Library’s collections to conscription in World War I, and from John Donne’s poetry to the development of hurling. We continued to host courses offered as part of UCD’s Adult Education programme, as well as offering 8-week Introduction to Genealogy courses. In September, we celebrated the career of historian Roy Foster with a day of reflections on his work for an invited audience.



## Music & Performance

On June 16th, Bloomsday, “Joyce at the Opera” proved hugely popular. The event was organised in collaboration with the Italian Institute of Culture, the “Associazione Triestina Amici della Lirica G. Viozzi” and the Trieste Joyce School (University of Trieste). Later in the year we also welcomed poet Moya Cannon and musicians Kathleen Loughnane, Cormac Cannon and Catriona Cannon for Harp, Poetry and Pipes: An evening of poetry and music.



## Sharing our Story

In July we were delighted to welcome Scottish Culture Secretary Fiona Hyslop to the National Library as part of an OPW visit, and through the year we briefed members of the Oireachtas on the National Library’s Strategy. Several staff members delivered presentations at conferences including the CONUL Library conference, and at the 2017 IIPC/RESAW International Conference in London. Our Director spoke at a number of events, including the annual Douglas Hyde conference in Bal-laghaderreen. Our Head of Outreach travelled to Boston and Edinburgh to raise awareness of our exhibition on Seamus Heaney coming in 2018.

## Exhibitions

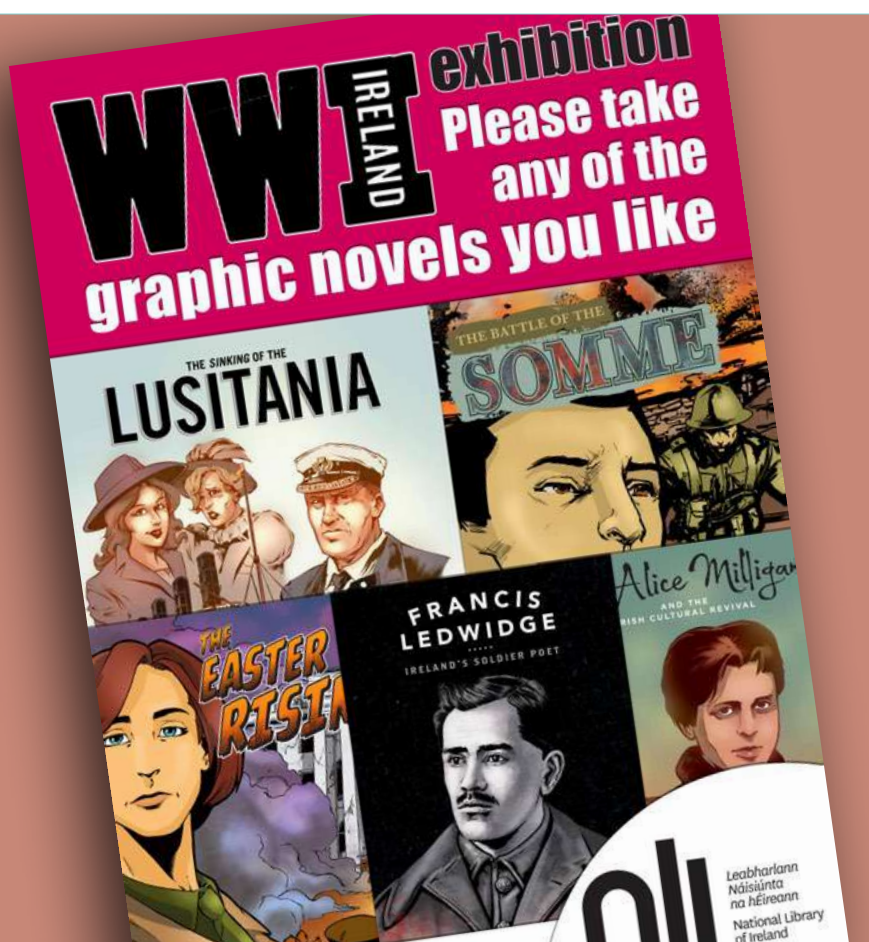
### Yeats exhibition: The Life and Work of William Butler Yeats

The National Library holds the largest and most significant collection of Yeats material worldwide. Drawing on this collection, this award-winning, permanent, multimedia exhibition delves into the life of one of the great poets of the twentieth century and his many fascinating interests including literature, folklore, theatre, politics and the occult.



### World War Ireland: Exploring the Irish Experience

"World War Ireland" opened in November 2014, with support from the British Embassy in Ireland. The exhibition explores the Irish experience during WWI through collections of letters, diaries, recruiting posters, newspaper reports, cartoons, and leaflets. First hand personal accounts and eyewitness testimony give visitors a unique insight into what life was like for Irish people both overseas and at home during World War I. As part of our ongoing partnership with the Nerve Centre in Derry, we stock and help create graphic novels on historic themes which are freely available to visitors to the exhibition.







## Beyond Leaving

From November 2016 to March 2017, 'Beyond Leaving', an exhibition by Dublin-based photographer David Monahan, (pictured here with Sarah Maria Griffin), exploring the most recent wave of emigration from Ireland, was on display at the National Photographic Archive. The exhibition focussed on the lives of a small group of those who left Ireland during the downturn. It featured more than 20 large scale photographic works shot on location in Toronto, Ohio, Chicago, Surrey, Dublin and Wicklow and used video recordings, interviews and artefacts to bring these emigrants and their stories to life.



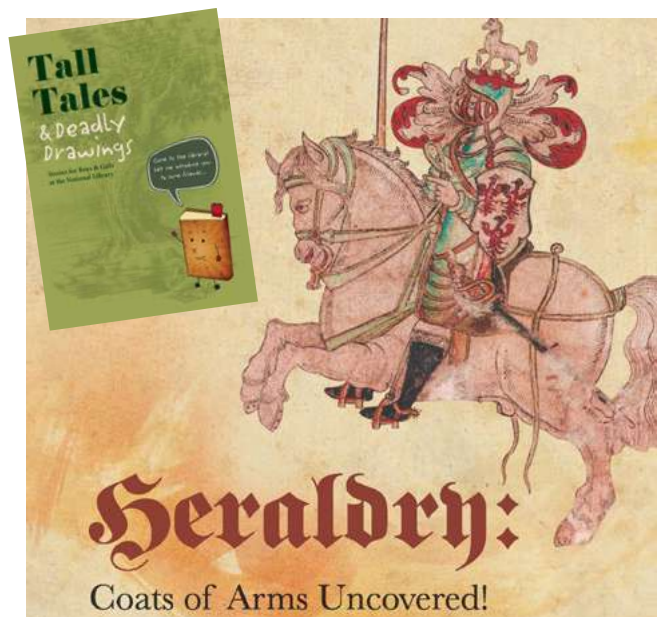
## HP40: The Hot Press Covers Exhibition

From April to August 2017, the National Photographic Archive played host to an exhibition celebrating forty years of Hot Press magazine. It featured a selection of iconic Hot Press covers, signed by the cover stars, which told a compelling story of Ireland over the last four decades. The NLI has been collecting Hot Press since its first edition and it is the only place where people can freely consult the full run of the magazine.



## Photo Detectives

Sabina Higgins opened "Photo Detectives" at the National Photographic Archive in September 2017. The exhibition celebrates the NLI's rich photographic collections and highlights the work of the global Flickr community who investigate them. It features 26 striking images and stories dating from 1871 to 1970 that reveal almost a century of changing Irish lives.



## Travelling Exhibitions

Our travelling exhibitions explore heraldry, children's literature, World War I, Joyce and Ulysses, maps and newspapers. All exhibitions are available to borrow nationally and internationally. In 2017, the exhibitions travelled to schools, libraries and visitor centres around Ireland, including to Dublin, Donegal, Kerry, Kilkenny, Mayo and Westmeath.



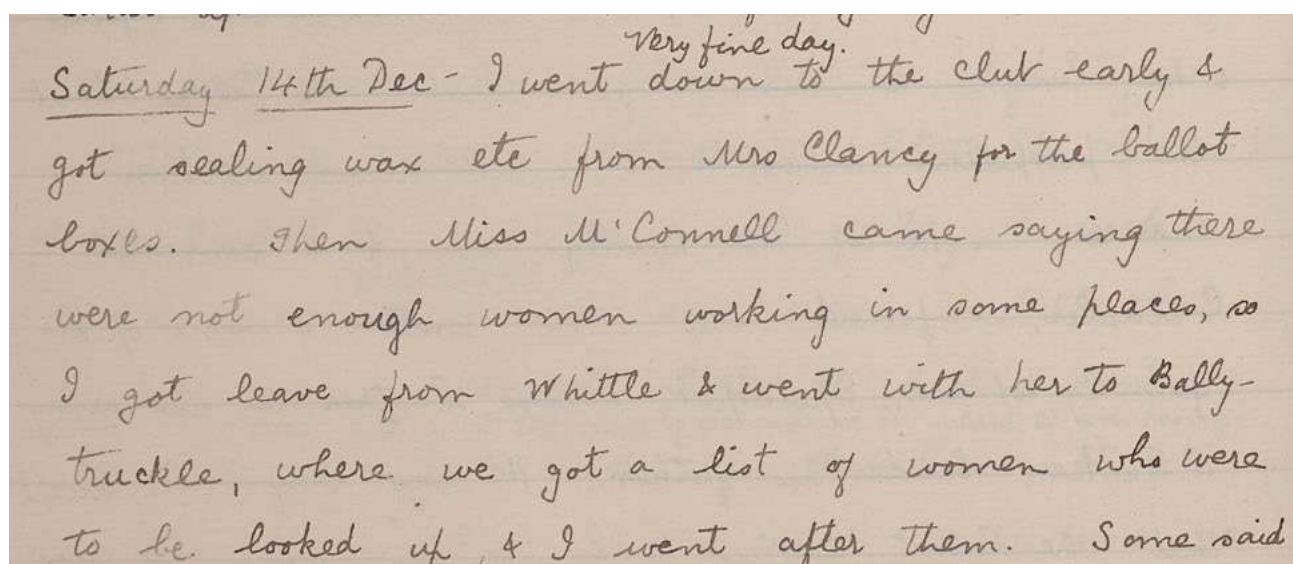


Digital content is growing at an unprecedented rate, creating challenges in collecting, preserving and providing access to information in new and innovative ways. The National Library of Ireland's goal is to continue providing high-quality information with provenance that users can trust, through the growing digitisation of our collections, and our born-digital collections.

Our openly available web archive dates from 2011, preserving Irish-content websites. This born-digital collection already includes websites which have since disappeared online and we now maintain the only record of their existence.

## Digitisation and web-archiving highlights

The NLI web archive reached 13 TB in size by the end of 2017, while digitisation allowed us to make our content available freely worldwide. Digitisation is an increasingly important tool in the democratisation of access to the national collections.



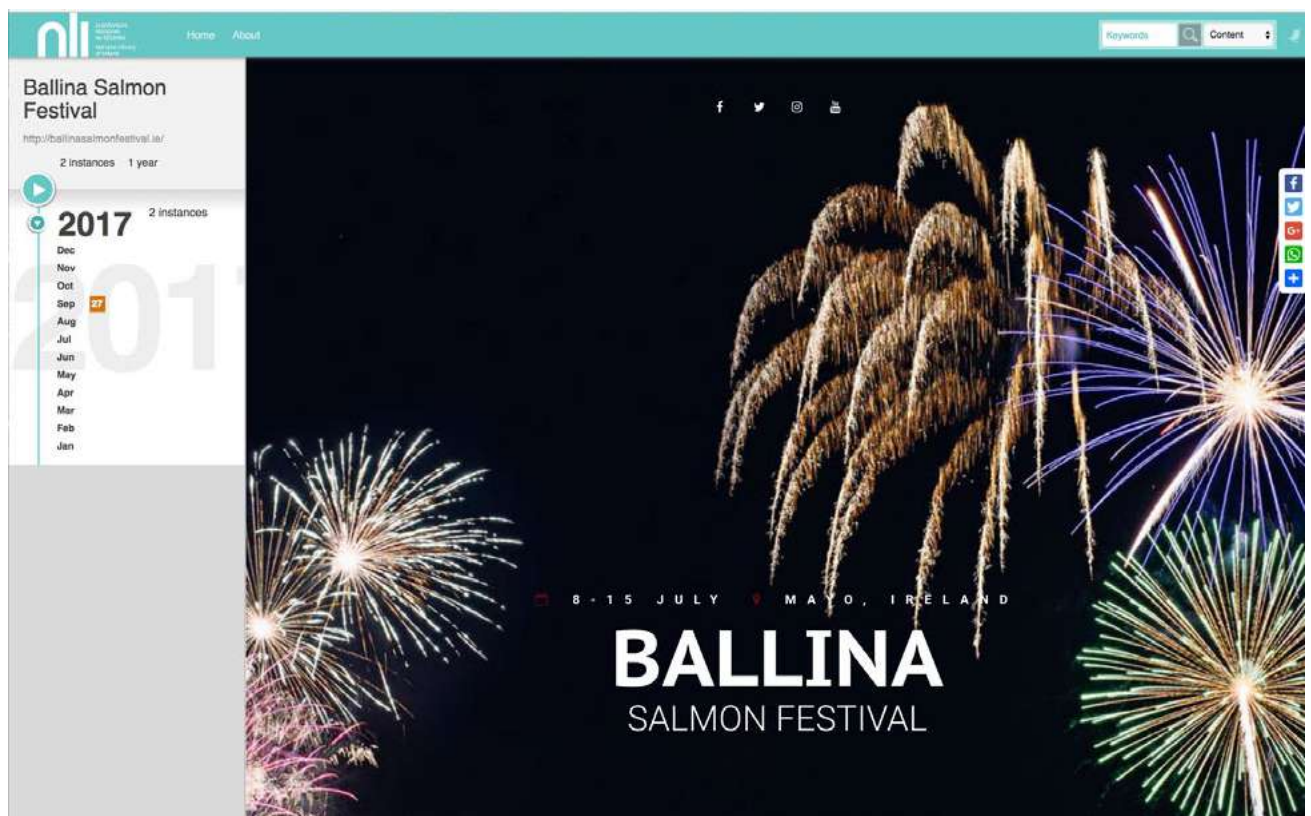
We created nearly 14,000 digital images through our digitisation programme in 2017, including 920 manuscripts. Shown here is an extract from the diary of Rosamond Jacob, describing the election of 1918 (the first general election in Ireland where women over 30 could vote.)



We digitised 6,245 of our prints and drawings, such as this drawing of Blarney Castle by James Stark Fleming.



The Tynan collection of photographs of Donegal were amongst 3,840 photographs digitised.



Through our permissions-based web archiving, we now have more than 13TB of data freely searchable through our website – with over 200 sites on topics from Brexit to Hurricane Ophelia captured during 2017. A complete crawl of the Irish top level (.ie) domain was also carried out in 2017. This crawl focused on all .ie domains, other domains hosted in Ireland and Irish language websites that were identified using language detection software. A particular focus was placed on government, state bodies and higher education websites.





The National Library works with partners to achieve more together than we ever could alone. This tradition of partnership underpins some of our most significant and valued achievements.

## Seamus Heaney: Listen Now Again

Since Seamus Heaney donated his writer's archive to the National Library in 2011, we have been planning a major exhibition to celebrate and explore his writing. Throughout 2017, the NLI worked with the Department of Culture, Heritage and the Gaeltacht, the Bank of Ireland, curator Geraldine Higgins, exhibition designers Ralph Appelbaum Associates and the Heaney family on Seamus Heaney: Listen Now Again. Details of the exhibition, which will open at the new Bank of Ireland Cultural and Heritage Centre on College Green, Dublin, in Summer 2018, were announced at a launch event in December 2017. The Heaney exhibition will complement and link with the Museum of Literature Ireland (MoLI) project, a partnership with UCD which will open in 2019.



## Open Research Data in Ireland

In September 2017, we worked the Research Data Alliance, the Digital Repository of Ireland and Open Research Ireland to host the "National Approach to Open Research Data in Ireland" workshop. The purpose of the workshop was to collectively develop proposed national principles for Open Research Data in Ireland. The output of the workshop will inform the continuing work of the National Open Research Forum (NORF). Topics addressed included: skills & training, infrastructure, incentives & rewards, priorities, policy & practice, communicating & engaging with the research community.





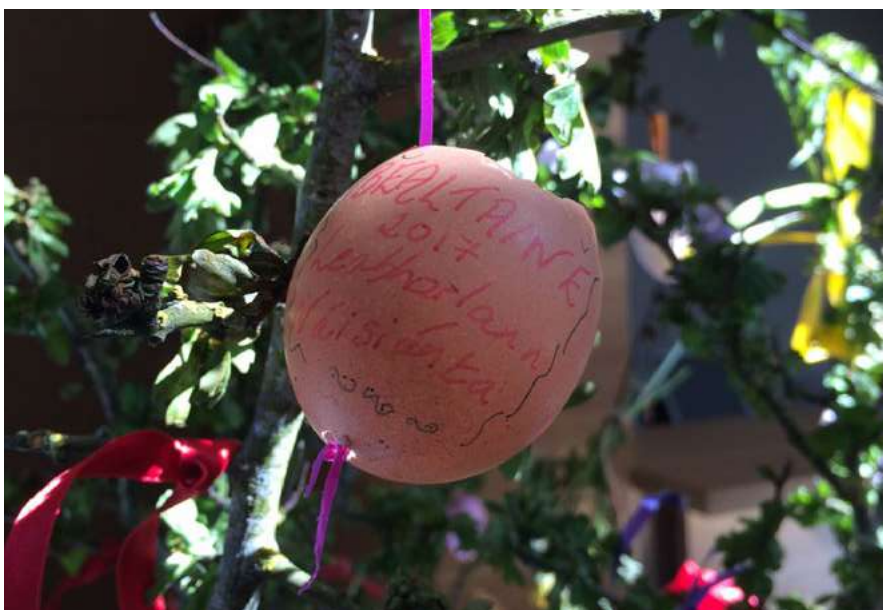


## 140 Years Working Together

We marked our 140th birthday with a party to celebrate all we have achieved collaboratively. Current and former staff, partners, stakeholders, researchers and visitors joined us together with Laureate na nÓg PJ Lynch, whose work as an illustrator is captured in our Prints and Drawings Collections.

## Philanthropy and Giving

Donating funds to the National Library allows us to make purchases such as these portraits of Lily and Lolly Yeats. The portraits were acquired at auction in 2017 with funding from the Normanby Charitable Trust and Constantine Phipps. Giving also supports programming, such as the annual Joseph Hassett Yeats lecture, which takes place each year on WB Yeats' birthday. In 2017 the lecture was delivered by Bernard O'Donoghue.



## Festivals & Events

Participating in local and national festivals and events allows the NLI to contribute to a larger programme, and to reach new audiences. In 2017, we were delighted to work with Heritage Week, the Bealtaine Festival, the Dublin Book Festival, Culture Night, Open House and Cruinniú na Cásca amongst others.

# Board Member Attendance

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<i>Board Member</i>	<i>Meetings attended</i>	<i>Meetings eligible to attend</i>
Ciara Breathnach	8	9
Bob Collins	7	9
Maeve Conrick	9	9
James Dorgan	9	9
Jack Keyes	6	9
Conor Kostick	8	9
Katherine McSharry	9	9
Eoin McVey	7	9
Susan Philips	9	9
Susan Schreibman	8	9
Paul Shovlin (Chairman)	9	9
Jennifer Taaffe	6	9

Board Members serve in a voluntary capacity and receive no payments for attendance at Board meetings.





# Governance Statement and Board Members' Report

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For the year ended 31st December 2017

## Governance

The Board of the National Library of Ireland (NLI) was appointed in accordance with the National Cultural Institutions Act, 1997. The functions of the Board are set-out in Section 12 of the Act (Functions of Board of the Library). The Board is accountable to the Minister for Culture, Heritage and the Gaeltacht and is responsible for ensuring good governance and performs this task by setting strategic objectives and targets and taking strategic decisions on all key business issues. The regular day-to-day management, control and direction of the National Library of Ireland are the responsibility of the Director and the senior management team. The Director and the senior management team must follow the broad strategic direction set by the Board and must ensure that all Board members have a clear understanding of the key activities and decisions related to the entity, and of any significant risks likely to arise. The Director acts as a direct liaison between the Board and management of the Library.

## Board Responsibilities

The work and responsibilities of all those associated with the operation of the Board are set out in the Code of Practice for the Governance of State Bodies for Board members, Chairperson, Director and Secretary. The Code also sets out the matters specifically reserved for Board decision. Standing items considered by the Board include:

- Declarations of interests,
- Reports from committees,
- Financial reports/management accounts,
- Performance reports, and
- Reserved matters.

The National Cultural Institutions Act, 1997, Section 35, requires the Board of the National Library of Ireland to prepare financial statements in such form as may be approved by the Minister for Culture, Heritage and the Gaeltacht with the consent of the Minister for Public Expenditure and Reform, and to keep all proper and usual accounts of money received and expended by it.

In preparing these financial statements, the Board of the National Library of Ireland is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the NLI will continue in operation; and
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The Board confirms that it has complied with the above requirements in preparing the financial statements.

The Board is responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the NLI and which enable it to ensure that the financial statements comply with Section 35 of the Act. The maintenance and integrity of the corporate and financial information on the National Library of Ireland's website is the responsibility of the Board.

The Board is responsible for approving the annual plan and budgets. This is an on-going evaluation of the performance of the National Library of Ireland by reference to its annual business plan and budget. The Board is also responsible for safeguarding its assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board considers that the financial statements of the NLI give a true and fair view of the financial performance and the financial position of the National Library of Ireland at 31 December 2017. The Board approved the signing of this statement and the financial statements for the year ended 31 December 2017 on the 18th October 2018.

The Board consists of a Chairperson and 11 ordinary members, all of whom are appointed by the Minister for Culture, Heritage and the Gaeltacht. The members of the Board were appointed for a period of 5 years and meet 9 times per annum. The Table below details the appointment period for the current members:

<i>Board Members</i>	<i>Role</i>	<i>Date Appointed</i>	<i>Additional Detail</i>
Paul Shovlin	Chairperson	23 October 2015	
Bob Collins	Ordinary Member	30 September 2015	
Ciara Breathnach	Ordinary Member	30 September 2015	
Conor Kostick	Ordinary Member	30 September 2015	
Eoin McVey	Ordinary Member	11 November 2015	Royal Dublin Society Nominee
Jack Keyes	Ordinary Member	30 September 2015	
James Dorgan	Ordinary Member	30 September 2015	
Jennifer Taaffe	Ordinary Member	30 September 2015	
Katherine McSharry	Ordinary Member	19 November 2015	NLI Staff Nominee
Maeve Conrick	Ordinary Member	30 September 2015	
Susan Philips	Ordinary Member	11 November 2015	Royal Dublin Society Nominee. Re-appointed in 2015 for another term.
Susan Schreibman	Ordinary Member	30 September 2015	

The Board completed a self-assessment effectiveness review in February 2018 and it has planned to commence an external Board Effectiveness and Evaluation Review in late 2018.

There are three sub-committees of the Board of which two are statutory, namely the Readers Advisory Committee, the Genealogy and Heraldry Committee and one non-statutory committee, the Audit and Risk Committee (ARC). The Readers Advisory Committee is made up of three board members and three external independent members. The main function of the Readers Advisory Committee is to advise the Board on matters relating to the provision of services by the Library. This Committee meets three times a year. The Genealogy and Heraldry Committee comprises four board members and four external non-board members. The main function of the Genealogy and Heraldry Committee is to advise the Board on matters arising from the Board's statutory powers and functions in the areas of genealogy and heraldry. This Committee meets on average three times a year. The ARC comprises three board members and one independent external member. The role of the ARC is to support the Board in relation to its responsibilities for issues of risk, control and governance and associated assurance. The ARC is independent from the financial management of the organisation. In particular, the Committee ensures that the internal control systems including audit activities are monitored actively and independently. The ARC reports to the Board after each meeting and provides an annual report to the Board. The members of the Audit and Risk Committee are Mr. Eoin McVey (Chair), Ms. Maeve Conrick, Mr. James Dorgan and Ms. Teresa Harrington (external independent member – a qualified accountant). There were four meetings of the ARC in 2017.



## Schedule of Attendances, Fees and Expenses

A schedule of attendance at the Board and Committee meetings for 2017 is set out in Note 5(d) to the Financial Statements.

## Key Personnel Changes

There were no changes in the membership of the Board during 2017.

## Disclosures Required by the Code of Practice for the Governance of State Bodies (2016)

The Board is responsible for ensuring that the Library has complied with the requirements of the Code of Practice for the Governance of State Bodies ("the Code"), as published by the Department of Public Expenditure and Reform in August 2016. The following disclosures are required by the Code:

- Employee short-term benefits breakdown – set out in note 5(b) to the financial statements.
- Consultancy costs - set out in note 5(f) to the financial statements
- Legal costs and settlements – set out in note 5 (f) to the financial statements
- Travel and subsistence expenditure – set out in note 5 (a) to the Financial Statements
- Hospitality expenditure – set out in note 5 (g) to the Financial Statements

## Statement of Compliance

The Board has adopted the Code of Practice for the Governance of State Bodies (2016) and has put in place procedures to ensure compliance with the Code. The National Library of Ireland operated in compliance with the Code of Practice for the Governance of State Bodies for 2017 with the exception of the external Board Effectiveness Review that, as mentioned above, is to be completed in late 2018.

On behalf of the Board of the National Library of Ireland:



Paul Shovlin  
*Chairman*

Sandra Collins  
*Director*

Date: 12<sup>th</sup> November 2018

# Statement on Internal Control

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For the year ended 31<sup>st</sup> December 2017

## Scope of Responsibility

On behalf of the National Library of Ireland, we acknowledge the Board's responsibility for ensuring that an effective system of internal control is maintained and operated. This responsibility takes account of the requirements of the Code of Practice for the Governance of State Bodies (2016).

## Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a tolerable level rather than to eliminate it. The system can therefore only provide reasonable and not absolute assurance that assets are safeguarded, transactions authorised and properly recorded and that material errors or irregularities are either prevented or detected in a timely way.

The system of internal control, which accords with guidance issued by the Department of Public Expenditure and Reform has been in place in the National Library of Ireland for the year ended 31 December 2017 and up to the date of approval of the financial statements.

## Capacity to Handle Risk

The National Library of Ireland has an Audit and Risk Committee (ARC) comprising three Board members and one external member, with financial and audit expertise. The ARC met four times in 2017.

The National Library of Ireland has an internal audit function as defined in the Board's Charter for Internal Audit. The work of the internal audit function is informed by analysis of the risk to which the body is exposed, and annual internal audit plans are based on this analysis. The analysis of risk and the internal audit plans have been endorsed by the ARC and approved by the Board. The Internal Auditor provides the Board with reports of internal audit activity.

The ARC has developed a risk management policy, which sets out its risk appetite, the risk management processes in place and details the roles and responsibilities of staff in relation to risk. The policy has been issued to all staff who are expected to work within the National Library of Ireland's risk management policies, to alert management on emerging risks and control weaknesses and assume responsibility for risks and controls within their own area of work.

## Risk and Control Framework

The National Library of Ireland has implemented a risk management system which identifies and reports key risks and the management actions being taken to address and, to the extent possible, to mitigate those risks.

A risk register is in place which identifies the key risks facing the National Library of Ireland and these have been identified, evaluated and graded according to their significance. The register is reviewed and updated by the ARC on a half-yearly basis. The outcome of these assessments is used to plan and allocate resources to ensure risks are managed to an acceptable level.

The risk register details the controls and actions needed to mitigate risks and responsibility for operation of controls assigned to specific staff. We confirm that a control environment containing the following elements is in place:

- procedures for all key business processes have been documented,
- financial responsibilities have been assigned at management level with corresponding accountability,



- there is an appropriate budgeting system with an annual budget which is kept under review by senior management,
- there are systems aimed at ensuring the security of the information and communication technology systems,
- there are systems in place to safeguard the assets, and
- control procedures to ensure adequate control over grant funding so that it has been applied for the purpose intended.

## Ongoing Monitoring and Review

Formal procedures which have been established for monitoring control processes and control deficiencies are communicated to those responsible for taking corrective action and to management and the Board, where relevant, in a timely way. We confirm that the following ongoing monitoring systems are in place:

- key risks and related controls have been identified and processes have been put in place to monitor the operation of those key controls and report any identified deficiencies,
- reporting arrangements have been established at all levels where responsibility for financial management has been assigned, and
- there are regular reviews by senior management of periodic and annual performance and financial reports which indicate performance against budgets/forecasts.

## Procurement

We confirm that the National Library of Ireland has procedures in place to ensure compliance with current procurement rules and guidelines. Other than those contracts disclosed in the 'Internal Control Issues' paragraph below, the Library complied with its procedures during 2017.

## Review of Effectiveness

We confirm that the National Library of Ireland has procedures to monitor the effectiveness of its risk management and control procedures. The National Library of Ireland's monitoring and review of the effectiveness of the system of internal control is informed by the work of the internal and external auditors, the Audit and Risk Committee (which oversees their work) and the senior management within the National Library of Ireland responsible for the development and maintenance of the internal control framework.

We confirm that the Board conducted an annual review of the effectiveness of the internal controls for 2017 in June 2018.

## Internal Control Issues

There were no internal control weaknesses identified during 2017 other than those disclosed below relating to expenditure in the amount of €311,662 on three contracts:

- One contract (€18,700) related to the provision of legal services on an expired contract. The delay was primarily due the result of the National Library awaiting the establishment of framework agreements by the Office of Government Procurement. This framework was established in August 2016. The National Library of Ireland tendered and secured a new contract in May 2018.
- One contract (€230,353) related to the provision of security services on an expired contract. The delay was primarily due the result of the National Library awaiting the establishment of framework agreements by the Office of Government Procurement. This framework was established in October 2016. The National Library of Ireland tendered and secured a new contract in February 2018.

- One contract (€62,609) related to the provision of off-site storage of the National Library of Ireland's collections on an expired contract that had been rolled-over. The National Library of Ireland tendered and secured a new contract in September 2018.

On behalf of the Board of the National Library of Ireland:

Handwritten signatures of Paul Shovlin and Dr Sandra Collins in black ink.

Paul Shovlin  
*Chairman*

Sandra Collins  
*Director*

Date: 12<sup>th</sup> November 2018



# Comptroller & Auditor General's Report



## Comptroller and Auditor General Report for presentation to the Houses of the Oireachtas

### National Library of Ireland

#### Opinion on the financial statements

I have audited the financial statements of the National Library of Ireland for the year ending 31 December 2017 as required under the provisions of section 35 of the National Cultural Institutions Act 1997. The financial statements comprise

- the statement of income and expenditure and retained revenue reserves
- the statement of comprehensive income
- the statement of financial position
- the statement of cash flows and
- the related notes, including a summary of significant accounting policies.

In my opinion, the financial statements give a true and fair view of the assets, liabilities and financial position of the National Library of Ireland at 31 December 2017 and of its income and expenditure for 2017 in accordance with Financial Reporting Standard (FRS) 102 — *The Financial Reporting Standard applicable in the UK and the Republic of Ireland*.

#### Basis of opinion

I conducted my audit of the financial statements in accordance with the International Standards on Auditing (ISAs) as promulgated by the International Organisation of Supreme Audit Institutions. My responsibilities under those standards are described in the appendix to this report. I am independent of the National Library of Ireland and have fulfilled my other ethical responsibilities in accordance with the standards.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Report on information other than the financial statements, and on other matters

The National Library of Ireland has presented certain other information together with the financial statements. This comprises the annual report, the governance statement and Board members' report and the statement on internal control. My responsibilities to report in relation to such information, and on certain other matters upon which I report by exception, are described in the appendix to this report.

I have nothing to report in that regard.

Patricia Sheehan  
For and on behalf of the  
Comptroller and Auditor General  
27 November 2018

## Appendix to the report

### Responsibilities of Board members

The governance statement and Board members' report sets out the Board members' responsibilities. The Board members are responsible for

- the preparation of financial statements in the form prescribed under section 35 of the National Cultural Institutions Act 1997
- ensuring that the financial statements give a true and fair view in accordance with FRS 102
- ensuring the regularity of transactions
- assessing whether the use of the going concern basis of accounting is appropriate, and
- such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Responsibilities of the Comptroller and Auditor General

I am required under the National Cultural Institutions Act 1997 to audit the financial statements of the National Library of Ireland and to report thereon to the Houses of the Oireachtas.

My objective in carrying out the audit is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement due to fraud or error. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with the ISAs, I exercise professional judgment and maintain professional scepticism throughout the audit. In doing so,

- I identify and assess the risks of material misstatement of the financial statements whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- I obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal controls.
- I evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures.
- I conclude on the appropriateness of the use of the going

concern basis of accounting and, based on the audit evidence obtained, on whether a material uncertainty exists related to events or conditions that may cast significant doubt on the National Library of Ireland's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my report. However, future events or conditions may cause the National Library of Ireland to cease to continue as a going concern.

- I evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

### Information other than the financial statements

My opinion on the financial statements does not cover the other information presented with those statements, and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, I am required under the ISAs to read the other information presented and, in doing so, consider whether the other information is materially inconsistent with the financial statements or with knowledge obtained during the audit, or if it otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact.

### Reporting on other matters

My audit is conducted by reference to the special considerations which attach to State bodies in relation to their management and operation. I report if there are material matters relating to the manner in which public business has been conducted.

I seek to obtain evidence about the regularity of financial transactions in the course of audit. I report if there is any material instance where public money has not been applied for the purposes intended or where transactions did not conform to the authorities governing them.

I also report by exception if, in my opinion,

- I have not received all the information and explanations I required for my audit, or
- the accounting records were not sufficient to permit the financial statements to be readily and properly audited, or
- the financial statements are not in agreement with the accounting records.

# Statement of Income and Expenditure and Retained Revenue Reserves

For the year ended 31<sup>st</sup> December 2017

	Note	2017 €	2016 €
<b>INCOME</b>			
Oireachtas Grants	2	8,315,831	7,814,029
Donations	3	4,125,939	133,009
Net Deferred Pension Funding	6 (c)	1,105,099	932,775
Other Income	4	170,708	232,826
Transfer from / (to) the Capital Account	10	( 6,014,282 )	( 604,233 )
<b>Total Income</b>		<b>7,703,295</b>	<b>8,508,406</b>
<b>EXPENDITURE</b>			
Administration, Operations & Promotion	5	5,280,274	5,195,401
Programmes	7	902,917	1,156,117
Retirement Benefit Costs	6 (a)	1,664,249	1,694,066
Depreciation	9	230,565	260,533
<b>Total Expenditure</b>		<b>8,078,005</b>	<b>8,306,117</b>
Surplus / (Deficit) for the Year after Appropriations		(374,710)	202,289
Balance Brought Forward at 1 January		623,435	421,146
<b>Balance Carried Forward at 31 December</b>		<b>248,725</b>	<b>623,435</b>

The Statement of Cash Flows and notes 1 to 18 form part of these financial statements.

On behalf of the Board of the National Library of Ireland:



Paul Shovlin  
Chairman



Sandra Collins  
Director

Date: 12<sup>th</sup> November 2018



# Statement of Comprehensive Income

For the year ended 31<sup>st</sup> December 2017

	Note	2017 €	2016 €
<b>Surplus / (Deficit) for the year</b>		<b>( 374,710 )</b>	<b>202,289</b>
Experience gains on retirement benefit obligations	6 (d)	(682,000)	754,000
Change in assumptions underlying the present value of retirement benefit obligations		( 2,178,000 )	( 5,809,000 )
<b>Total actuarial gain / (loss) in the year</b>		<b>( 2,860,000 )</b>	<b>( 5,055,000 )</b>
Adjustment to deferred retirement benefits funding		2,860,000	5,055,000
<b>Total Comprehensive Income for the year</b>		<b>(374,710)</b>	<b>202,289</b>

The Statement of Cash Flows and notes 1 to 18 form part of these financial statements.

On behalf of the Board of the National Library of Ireland:

Paul Shovlin  
Chairman

Sandra Collins  
Director

Date: 12<sup>th</sup> November 2018

# Statement of Financial Position

As at 31<sup>st</sup> December 2017

	Note	2017 €	2016 €
<b>Fixed Assets</b>			
Property, Plant & Equipment	11	2,328,551	1,793,584
Heritage Assets	12	21,540,555	16,061,240
<b>Total Fixed Assets</b>		<b>23,869,106</b>	<b>17,854,824</b>
<b>Current Assets</b>			
Receivables	13	162,269	168,921
Cash and Cash Equivalents		1,010,856	964,998
		<b>1,173,125</b>	<b>1,133,919</b>
<b>Current Liabilities</b> ( <i>amounts falling due within one year</i> )			
Payables	14	924,400	510,484
<b>Net Current Assets</b>		<b>248,725</b>	<b>623,435</b>
<b>Retirement Benefits</b>			
Retirement Benefit Obligations	6 (b)	( 43,587,104 )	( 39,622,005 )
Deferred Retirement Benefit Funding Asset	6 (b)	43,587,104	39,622,005
<b>Total Net Assets</b>		<b>24,117,831</b>	<b>18,478,259</b>
<b>Representing</b>			
Capital Account:			
Heritage Fixed Assets	10	21,540,555	16,061,240
Operational Fixed Assets	10	2,328,551	1,793,584
Retained Revenue Reserves		248,725	623,435
		<b>24,117,831</b>	<b>18,478,259</b>

The Statement of Cash Flows and notes 1 to 18 form part of these financial statements.

On behalf of the Board of the National Library of Ireland:

Paul Shovlin  
Chairman

Sandra Collins  
Director

Date: 12<sup>th</sup> November 2018

# Statement of Cash Flows

For the year ended 31<sup>st</sup> December 2017

	2017 €	2016 €
<b>Net Cash Flows from Operating Activities</b>		
Excess Income over Expenditure / (Expenditure over Income)	( 374,710 )	202,289
Donated Assets	( 4,076,800 )	( 125,315 )
Depreciation of Fixed Assets	230,565	260,533
(Increase) / Decrease in Receivables	6,652	99,882
Increase / (Decrease) in Payables	413,916	( 75,953 )
Increase / (Decrease) in Capital Account	6,014,282	604,233
Bank Interest received	-	( 96 )
<b>Net Cash Inflow from Operating Activities</b>	<b>2,213,905</b>	<b>965,573</b>
<b>Cash Flows from Investing Activities</b>		
Payments to acquire Property, Plant & Equipment	( 765,532 )	( 334,792 )
Payments to acquire Heritage Assets	( 1,402,515 )	( 404,659 )
<b>Net Cash Flows from Investing Activities</b>	<b>( 2,168,047 )</b>	<b>( 739,451 )</b>
<b>Cash Flows from Financing Activities</b>		
Bank Interest received	-	96
<b>Net Cash Flows from Financing Activities</b>	<b>-</b>	<b>96</b>
<b>Net Increase/(Decrease) in Cash and Cash Equivalents</b>	<b>45,858</b>	<b>226,218</b>
Cash and Cash Equivalents at 1 January	964,998	738,780
<b>Cash and Cash Equivalents at 31 December</b>	<b>1,010,856</b>	<b>964,998</b>



# Notes to the Financial Statements

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For the year ended 31<sup>st</sup> December 2017

## 1. Accounting Policies

The basis of accounting and the significant accounting policies adopted by the National Library of Ireland are set out below. They have all been applied consistently throughout the year and for the preceding year.

### a) General Information

The National Library of Ireland was set up under the National Cultural Institutions Act, 1997, with a head office at Kildare Street, Dublin 2.

The National Library of Ireland's primary objectives as set out in Part 12 of the National Cultural Institutions Act, 1997 are as follows:

*"...to conserve, restore, maintain and enlarge the National Library material in the collection of the National Library for the benefit of the public and to establish and maintain a record of library material (including material relating to the Irish language) in relation to Ireland and to contribute to the provision of access by members of the public to material relating to other countries."*

The National Library of Ireland is a Public Benefit Entity (PBE).

### b) Statement of Compliance

The financial statements of the National Library of Ireland ("The National Library") for the year ended 31 December 2017 have been prepared in accordance with FRS 102, the financial reporting standard applicable in the UK and Ireland issued by the Financial Reporting Council (FRC), as promulgated by Chartered Accountants Ireland.

### c) Basis of Preparation

The financial statements have been prepared under the historical cost convention, except for certain assets and liabilities that are measured at fair values as explained in the accounting policies below. The financial statements are in the form approved by the Minister for Culture, Heritage & the Gaeltacht under the National Cultural Institutions Act, 1997. The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the National Library's financial statements.

As set out in Note 15, the National Library of Ireland Trust (the Trust) was established to aid the development of the National Library. These financial statements do not consolidate the results of the Trust on the basis that it is not required by Section 35 of the National Cultural Institutions Act, 1997.

### d) Revenue

#### Oireachtas Grants

Revenue is generally recognised on an accruals basis except in the case of Oireachtas Grants, which are recognised on a cash receipts basis.

#### Other Revenue

Other revenue is recognised on an accruals basis.

#### Direct Costs

Direct costs relating to the generation of other revenue through the activities of the National Library, e.g. Heraldry, are shown gross on the face of Note 4, Other Income.

## e) Property, Plant and Equipment

Property, plant and equipment are stated at cost less accumulated depreciation, adjusted for any provision for impairment. Depreciation is provided on all property, plant and equipment at rates estimated to write off the cost less the estimated residual value of each asset on a straight line basis over their estimated useful lives, as follows:

(i) Fixtures and Fittings	10% per annum
(ii) Computers	25% per annum
(iii) Office and General Equipment	20% per annum

Residual value represents the estimated amount which would currently be obtained from disposal of an asset, after deducting estimated costs of disposal, if the asset were already of an age and in the condition expected at the end of its useful life.

If there is objective evidence of impairment of the value of an asset, an impairment loss is recognised in the Income and Expenditure Account in the year.

The fixed assets of the National Library of Ireland are funded from a combination of capital grants and allocations from current revenue. Funding sourced from grants is transferred to a capital account which is ameliorated in line with the depreciation of the related assets.

## f) Receivables

Receivables are recognised at fair value, less a provision for doubtful debts, where applicable. A provision for doubtful debts is a specific provision, and is established when there is objective evidence that the National Library will not be able to collect all amounts owed to it. All movements in any provision for doubtful debts are recognised in the Statement of Income and Expenditure and Retained Revenue Reserves.

## g) Employee Benefits

### Short-term Benefits

Short term benefits such as holiday pay are recognised as an expense in the year, and benefits that are accrued at year-end are included in the Payables figure in the Statement of Financial Position.

### Retirement Benefits

The National Library previously established its own defined benefit pension scheme ("the Main Scheme"), funded annually on a pay-as-you-go basis from monies provided by the Department of Culture, Heritage and the Gaeltacht and from contributions deducted from staff members' salaries. The National Library also operates the Single Public Services Pension Scheme ("the Single Scheme"), which is a defined benefit scheme for pensionable public servants appointed on or after 1 January 2013. Single Scheme members' contributions are paid over to the Department of Public Expenditure and Reform (DPER).

Pension costs reflect pension benefits earned by employees, and are shown net of staff pension contributions which are retained by the National Library. An amount corresponding to the pension charge is recognised as income to the extent that it is recoverable, and offset by grants received in the year to discharge pension payments.

Actuarial gains or losses arising on scheme liabilities are reflected in the Statement of Comprehensive Income, and a corresponding adjustment is recognised in the amount recoverable from the Department of Culture, Heritage and the Gaeltacht.

The financial statements reflect – at fair value – the assets and liabilities arising from the National Library's pension obligations and any related funding, and recognise the costs of providing pension benefits in the accounting periods in which they are earned by employees. Retirement benefit scheme liabilities are measured on an actuarial basis using the projected unit credit method.

## h) Heritage Assets and Library Collections

A Heritage Asset is defined as a tangible asset with historical, artistic, scientific, technological, geophysical or environmental qualities that is held and maintained principally for its contribution to knowledge and culture.

### Initial Recognition

Purchased items are recorded at cost in the financial statements. Donation items are recorded at a current valuation ascertained by Keepers of the Library with reference, where possible, to commercial markets using recent transaction information from auctions. Donations, where the National Library avails of Section 1003 of the Taxes Consolidation Act 1997 are recorded on the basis of the valuation of the Office of the Revenue Commissioners.

Donations are recognised as income with a corresponding transfer to the Heritage Fixed Assets capital account as follows:

- Donations that do not impose specified future performance-related conditions on the Library are recognised in income when the resources are received or receivable;
- Donations that do impose specified future performance-related conditions on the Library are recognised in income only when the performance-related conditions are met; and
- Where resources are received before the revenue recognition criteria are satisfied, a liability is recognised.

### Valuation

The Board does not consider that reliable cost or valuation information can be obtained for all the items held in the collections of the National Library. This is because of the diverse nature of materials held, the number of items in the collections and the lack of comparable market values. The National Library therefore does not recognise all its collections as assets in the Statement of Financial Position other than acquisitions which cost or were valued at €5,000 or more and were acquired or donated since the Board was established in May 2005. These are classified as Heritage Assets at the recording date.

Heritage assets are initially recognised at the cost of acquisition as the value attributed for donated items. The items are carried at cost in the statement of financial position with reductions for impairment where relevant.

All acquisitions for the collection purchased for €5,000 or more are funded from the National Library's capital funding allocation for the year while acquisitions which cost less than €5,000 are funded from the current funding allocation.

Web Archiving and Digitisation are capitalised at cost and where cataloguing and metadata is directly related to the Web Archiving and Digitisation projects, these costs are also capitalised.

### Impairment

Heritage assets are not depreciated. If there is objective evidence of impairment of the value of a heritage asset, an impairment loss is recognised in the Statement of Income and Expenditure and Retained Revenue Reserves in the year. A heritage asset may be impaired, for example where it has suffered physical deterioration, breakage or doubts arise as to its authenticity.

### Conservation Costs

Conservation expenditure which is required to conserve or prevent further deterioration of individual items is recognised in the Statement of Income and Expenditure and Retained Revenue Reserves when it is incurred.



## i) Critical Accounting Judgements and Estimates

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the reporting date and the amounts reported for revenues and expenses during the year. However, the nature of estimation means that actual outcomes could differ from those estimates. The following judgements have had the most significant effect on amounts recognised in the financial statements.

### Donated Heritage Assets

The values of collection items donated to the National Library are determined by using valuation techniques. The National Library exercises judgment in selecting a variety of methods as outlined in the accounting policy for Heritage Assets (h) above.

### Impairment of Property, Plant and Equipment

Assets that are subject to amortisation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less cost to sell and value in use. For the purpose of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash flows (cash generating units). Non-financial assets that suffered impairment are reviewed for possible reversal of the impairment at each reporting date.

### Depreciation and Residual Values

The Directors have reviewed the asset lives and associated residual values of all fixed asset classes, and in particular, the useful economic life and residual values of fixtures and fittings, and have concluded that asset lives and residual values are appropriate.

### Deferred Funding for Retirement Benefits

With reference to the Superannuation Schemes referred to in the "Employee Benefits" section above:

- The Board has recognised an asset corresponding to the unfunded liability for retirement benefits payable under the Main Scheme and has recognised deferred funding for retirement benefits recognised in the year ended 31 December 2017. In the judgement of the Board the funds required to meet these unfunded pension obligations will continue to be provided by the Department of Culture, Heritage and the Gaeltacht or its successor entities.
- Pension contributions under the Single Scheme are remitted to the Department of Public Expenditure and Reform. The Single Scheme has been accounted for as a defined benefit scheme and is included in the 2017 FRS 102 disclosures.

### Retirement Benefit Obligation

The assumptions underlying the actuarial valuations for which the amounts recognised in the financial statements are determined (including discount rates, rates of increase in future compensation levels and mortality rates) are updated annually based on current economic conditions, and for any relevant changes to the terms and conditions of the pension and post-retirement plans.

The assumptions can be affected by:

- (i) the discount rate, changes in the rate of return on high-quality corporate bonds; and
- (ii) future compensation levels, future labour market conditions.

## 2. Oireachtas Grants

The Oireachtas Grants voted to the National Library from the Vote 33 of the Department of Culture, Heritage, and the Gaeltacht ("the Department") as shown in the financial statements consist of:

		2017	2016
	Sub-head	€	€
National Library of Ireland – Current	A.11	6,815,000	6,516,000
Cultural Infrastructure and Development - Capital	A.7	1,022,831	820,029
National Library of Ireland – Capital	A.11	478,000	428,000
Commemoration Fund - Capital	A.15	-	50,000
		<b>8,315,831</b>	<b>7,814,029</b>

Grants under Sub-head A.11 are the National Library's annual grants for operational purposes including pay, pensions, administrative and programme expenditure, collections and minor capital improvements.

The grant from the Commemoration Fund (Sub-head A.15) was a contribution to the costs of the 1916 Signatories Exhibition, which was launched in Easter 2016.

Grants from the Cultural Infrastructure and Development Fund (Sub-head A.7) comprised:

	2017	2016
	€	€
Collections relating to William Butler Yeats	500,000	518,000
Development of the Seamus Heaney Exhibition	453,846	161,154
<i>Juno and the Paycock</i> Manuscript	-	99,339
Conservation of Genealogical Office manuscripts	45,000	38,536
CBA Westwing Development	23,985	-
<i>Battle of the Somme</i> screening	-	3,000
	<b>1,022,831</b>	<b>820,029</b>

The Department partnered with the National Library to acquire two major collections from the Yeats Family Private Library in 2016. The amount carried forward into 2017 towards the purchase of the Yeats Family Private Library was €371,372 and the purchase was completed in February 2017. In accordance with the Library's Accounting Policy, the total contribution of €518,000 has been recognised as income in the prior year.

The National Library has partnered with the Department and the Bank of Ireland to develop an exhibition on Seamus Heaney in the redeveloped Bank of Ireland in College Green, Dublin. The Department has funded €651,000 towards the curation and project management costs of the exhibition which was fully expensed by 31st December 2017. The exhibition launched on 4th July 2018.

The conservation of Genealogical Office Manuscripts is an on-going programme funded for three years from 2015. Progress reports are provided to the Department to support the requests for drawdown of funding.

A contribution was provided towards the Westwing Development in December 2017 which will form part of our ongoing works with the Office of Public Works.

All grant funding provided under Sub-heads A.7, except the pre-funding of the acquisition of the Yeats Family Private Library was reimbursed in arrears based on the production of invoices, contracts and / or payroll reports and evidence of payment. There were no amounts outstanding at the year end.

### 3. Donations

	2017	2016
	€	€
Donated Collections	4,076,800	125,315
Donations - Other	49,139	7,263
Donations - National Library of Ireland Trust	-	431
	<b>4,125,939</b>	<b>133,009</b>

Donations of collection items are capitalised if they are valued at €5,000 or more in accordance with the Collection Policy (see Note 7 (a)). During 2017, there were 8 donations made to the National Library's Special Collections valued at €5,000 or more and these are detailed in Note 7 (a), Collections. Donations made under Section 1003 of the Taxes Consolidation Act 1997 (as amended by the Finance Act 2002) during 2017 amounted to €3,973,800, these are detailed in Note 7 (a), Acquisitions.

### 4. Other Income

	2017	2016
	€	€
Copying Services	71,974	94,909
Royalties and Reproduction Services	25,784	46,092
Heraldry Income	16,777	38,180
Direct Costs of Heraldry	( 13,982 )	( 24,704 )
Research Data Alliance - European Grant	31,435	34,425
Café Joly	22,514	33,681
Heritage Council Grant	10,000	10,002
Sponsorship	6,782	1,569
Interest Income	0	96
Miscellaneous Income	(576)	( 1,424 )
	<b>170,708</b>	<b>232,826</b>

The grant received from the Research Data Alliance supports the employment of a Data Policy Manager for the term of the grant including research data management consultancy services and events, the expenses incurred by the Data Policy Manager and Director in relation to their participation in the Research Data Alliance, and an administrative overhead. The National Library received one tranche of grant funding during the year; the income was deferred and then recognised as Pay, PRSI and Travel & Subsistence costs were incurred by the Library. €31,435 was recognised on this basis in 2017 with a balance of €42,088 deferred at year end.

The grant received from the Heritage Council of Ireland is a contribution towards the costs of employment by the National Library of a full-time Conservation Intern. This programme is an annual programme that commences in November each year. The grant is received at the start of the programme and is deferred and recognised monthly as Pay and PRSI costs are incurred by the National Library. €10,000 was recognised on this basis in 2017 with a balance of €9,151 deferred at year end.



## 5. Administration, Operations & Promotion

		2017	2016
	Note	€	€
Remuneration and other Pay Costs	5(a)	4,134,252	4,040,126
Electricity, Cleaning and Utilities		277,503	316,098
Communications and IT		243,383	259,419
Security		230,353	225,226
Professional Fees	5(e)	107,405	140,479
Miscellaneous Operating Expenses		86,666	81,753
Hospitality Expenditure	5(f)	-	109
Rent, Rates, Service Charges and Insurance		102,997	82,550
Office Expenses		63,655	21,985
Repairs, Maintenance and Leasing Charges		27,783	20,393
Foreign Exchange Rate Losses		5,395	6,695
Prompt Payment Interest		882	568
		<b>5,280,274</b>	<b>5,195,401</b>

### (a) Remuneration and Other Pay Costs

		2017	2016
	Note	€	€
Staff Salaries		3,689,700	3,623,417
Employer PRSI		269,413	251,965
Board Members' Emoluments and Director Remuneration	5(d)	114,144	112,495
Staff Travel and Subsistence		33,403	43,827
Staff Training and Development		27,592	8,422
		<b>4,134,252</b>	<b>4,040,126</b>

### (b) Staff Numbers (Full-Time-Equivalents or FTEs)

	2017	2016
Staff Numbers (FTEs)	78.6	77.8

### (c) Employee benefits breakdown

Range of total employee benefits	Number of Employees	
From - To	2017	2016
€60,000 - €69,999	11	15
€70,000 - €79,999	7	2
€80,000 - €89,999	1	2
€90,000 - €99,999	0	0
€100,000 - €109,999	1	1

This table includes the Management Advisory Committee ("MAC") and other senior grades authorised to enter contracts and make financial commitments on behalf of the organisation subject to specified authorisation limits and whose members are considered to be key management personnel of the National Library as defined under FRS 102. Employee benefits paid to or on behalf of MAC members in 2017 comprised Salary of €536,826.54 and Employer PRSI of €40,674.73.

#### (d) Board Members' Emoluments

Board Member	Board Fees	Vouched Expenses	Meetings attended
Paul Shovlin (Chairman)	-	24	9
Ciara Breathnach	-	-	8
Bob Collins	-	-	7
Maeve Conrick	-	2,622	9
James Dorgan	-	-	9
Jack Keyes	-	1,854	6
Conor Kostick	-	-	8
Katherine McSharry	-	-	9
Eoin McVey	-	-	7
Susan Philips	-	-	9
Susan Schreibman	-	-	8
Jennifer Taaffe	-	-	6
	-	<b>4,500</b>	

There were no fees paid or expenses claimed by either former or current Board Subcommittee members.

#### (e) Director Remuneration

	2017	2016
	€	€
Director excl. employers PRSI (appointed August 2015)	99,709	97,777
	<b>99,709</b>	<b>97,777</b>

The remuneration package also includes standard public sector pension arrangements. There are no bonuses or Benefits-in-Kind applicable to this position.

#### (f) Consultancy Costs

	2017	2016
	€	€
Consultancy	32,745	89,632
Audit	23,936	27,462
- External Audit	20,000	19,000
- Internal Audit	3,936	78,462
Legal	35,508	16,044
Translation	15,216	7,341
	<b>107,405</b>	<b>140,479</b>

The Office of Comptroller and Auditor General external audit fee is €20,000 (2016: €19,000).

#### (g) Hospitality Expenditure

	2017	2016
	€	€
National Library of Ireland - Hospitality	-	109
	<b>-</b>	<b>109</b>

## 6. Retirement Benefit Costs

### a) Analysis of total retirement benefit costs charged to the Income and Expenditure Account

	2017	2016
	€	€
Gross Current Service Cost	1,066,000	916,000
Interest Cost	707,000	880,000
Employee Contributions	( 108,751 )	( 101,934 )
	<b>1,664,249</b>	<b>1,694,066</b>

### b) Movement in net retirement benefit obligations during the financial year

	2017	2016
	€	€
Opening Defined Benefit Obligation	39,622,005	33,634,230
Current Service Cost	1,066,000	916,000
Interest Cost	707,000	880,000
Actuarial (Gain) / Loss – Financial Assumptions	2,178,000	5,809,000
Actuarial (Gain) / Loss – Experience	682,000	( 754,000 )
Benefits less Paid Member Contributions	( 667,901 )	( 863,225 )
<b>Closing Defined Benefit Obligation</b>	<b>43,587,104</b>	<b>39,622,005</b>

### c) Deferred funding for retirement benefits

The Board recognises these amounts as an asset corresponding to the unfunded deferred liability for retirement benefits on the basis of the set of assumptions described above and a number of past events. These events include the statutory basis for the establishment of the retirement benefit scheme, and the policy and practice currently in place in relation to funding public service pensions including contributions by employees and the annual estimates process. The Board has no evidence that this funding policy will not continue to meet such sums in accordance with current practice.

The net deferred funding for retirement benefits recognised in the Statement of Income and Expenditure and Retained Revenue Reserves is as follows:

	2017	2016
	€	€
Funding recoverable in respect of current year retirement benefit costs	1,773,000	1,796,000
State grant applied to pay retirement benefits	( 667,901 )	( 863,225 )
	<b>1,105,099</b>	<b>932,775</b>

The deferred funding asset for retirement benefits at 31st December 2017 amounts to €43.6m (2016: €39.6m).

## d) History of defined benefit obligations

	2017	2016	2015	2014
	€'000	€'000	€'000	€'000
Defined Benefit Obligations	43,590	39,625	33,634	35,171
Experience Gains / (Losses) on Defined Benefit Scheme Liabilities	( 682 )	754	415	425
Employee Contributions	( 1.6% )	1.9%	1.2%	1.2%

## e) General description of the scheme

The retirement benefit scheme is a defined benefit final salary pension arrangement with benefits and contributions defined by reference to current "model" public sector scheme regulations. The scheme provides a pension (being 1/80 per year of service), a gratuity or lump sum (being 3/80 per year of service) and spouses and children's pensions. Normal retirement age is a member's 65th birthday, and pre-2004 members have an entitlement to retire without actuarial reduction from age 60. Pensions in payment (and deferment) normally increase in line with general public sector salary inflation.

The Single Public Service Pension Scheme (Single Scheme) is also operated by the National Library of Ireland and it is a defined benefit pension scheme for pensionable public servants appointed on or after 1 January 2013 in accordance with the Public Service Pension (Single Scheme and Other Provisions) Act 2012. The scheme provides for a pension and a retirement lump sum based on career-average pensionable remuneration and spouse's and children's pensions. The minimum pension age is 66 years (rising in line with State pension age changes). It includes an actuarially-reduced early retirement facility from age 55. Pensions in payment increase in line with the consumer price index.

The valuation used for FRS102 disclosures has been based on a full actuarial valuation performed on the 4th of May 2018 by a qualified independent actuary, taking account of the requirements of the FRS in order to assess the scheme liabilities at 31st December 2017.

The principal actuarial assumptions were as follows:

	2017	2016
Inflation	1.90%	1.75%
Rate of general long-term increase in salaries	2.90%	2.75%
Rate of increase in state benefits	1.90%	1.75%
Rate of increase in deferred benefits	1.90%	1.75%
Pension increases	1.90%	1.75%
Discount rate for scheme liabilities	1.70%	1.80%

## Mortality

The mortality basis explicitly allows for improvements in life expectancy over time, so that life expectancy at retirement will depend on the year in which a member attains retirement age. The table below shows the life expectancy for members attaining age 65 in 2017 and 2037.

	2017	2037
Life expectancy – male	87.0	88.7
Life expectancy – female	90.0	92.0



## 7. Programmes

		2017	2016
	Note	€	€
<b>Special Collections</b>			
Decade of Commemorations Cataloguing Project		25,225	193,327
Special Collection Acquisitions	7A	144,196	171,641
Conservation		102,754	94,519
IFI / Liam O'Leary Collaboration		7,715	37,917
MSS Reading Room Services		966	1,213
		<hr/> 280,856	<hr/> 498,617
<b>Published Collections</b>			
Published Collection Acquisitions	7A	143,610	172,216
Book Cleaning Project		22,386	42,281
Cataloguing Backlog Project		-	24,061
Processing and Binding		6,057	9,952
Reader Services		16,071	6,165
		<hr/> 188,124	<hr/> 254,675
<b>Outreach</b>			
Public Programmes, Communications, and Engagement		287,455	223,816
WW1 Ireland: Exploring the Irish Experience		22,109	10,268
2016 Commemorations		690	5,082
Other Exhibitions		23,981	2,820
William Butler Yeats Exhibition		6,504	1,995
		<hr/> 340,739	<hr/> 243,981
<b>Genealogy &amp; Heraldry</b>			
Genealogical Research Service		40,107	50,625
Genealogical Office Cataloguing and Conservation Projects		6,172	30,276
Other Genealogy & Heraldry Expenses		3,147	12,071
		<hr/> 49,426	<hr/> 92,972
<b>Digital Collections</b>			
Library-Specific Software		20,436	30,586
Digital Collections Cataloguing		1,409	19,038
Library Equipment & Maintenance		21,927	16,248
		<hr/> 43,772	<hr/> 65,872
		<hr/> <b>902,917</b>	<hr/> <b>1,156,117</b>

## (a) Acquisitions

	Note	2017 €
<b>Special Collections acquisitions funded through Current Grant</b>		
Antiquarian and Rare Books		62,907
Manuscripts		34,755
Prints & Drawings		19,358
Ephemera		11,408
Photographs		15,768
		<hr/> 144,196
<b>Special Collections acquisitions funded through Capital Grant</b>		
T.S. Eliot 'Poetry of W.B.Yeats'		11,723
Conor Cruise O'Brien Papers		50,000
J.O'Donovan Rossa		9,500
W.B.Yeats		725,000
Art Sale Castlecomer		20,740
Nugent Manuscript Archive		8,540
Yeats Sale		63,102
Yeats Family Library		431,701
Photography 'Under the Influence'		7,632
	12	<hr/> 1,327,938
<b>Special Collections acquired through donation</b>		
Papers of Chris Robson		5,000
Papers of George Morrison		30,000
Letters from Commandant Paul Galligan Collection, 1916-2006		6,000
General Sir John Maxwell Papers		20,000
Anthony J. Jordan Collection, 1960-2010		15,000
John N. H. Brennan Papers (Additional), 1905-2009		6,000
Guildford Four Archive		15,000
Letters from R. I. Best to Anita Cowlard		6,000
	12	<hr/> 103,000
<b>Special Collections acquired through Section 1003 of the Taxes Consolidation Act 1997 for Heritage donations</b>		
Sáirséal agus Dill		300,000
Neil Jordan Archive		2,750,000
Yeats Family Archive		923,800
	12	<hr/> 3,973,800
		<hr/> 5,548,934
<b>Digital Collections acquisitions funded through Capital Grant</b>		
Web Archiving		74,575
		<hr/>
<b>Published Collections acquisitions funded through Current Grant</b>		
Books		33,374
Online and CD-ROM Subscriptions		65,663
Newspapers		35,737
Periodicals		8,836
		<hr/> 143,610
<b>Total Acquisitions</b>		<hr/> <b>5,767,119</b> <hr/>

As outlined in AP1(h) heritage assets acquired/donated since the Board was established in 2005 are included in the Statement of Financial Position.

The existing collections of the National Library at establishment date were not vested in the Board- they remained vested in the State. The Board is of the view that valuing these collections or determining their original cost is impractical and would not, in any event, yield information that is relevant or useful in assessing its stewardship of the collections.

Most items acquired for the collections are individually of low value such as books, newspapers and periodicals. Materials published in Ireland are acquired through legal deposit in accordance with the provisions of Section 198 of the Copyright and Related Rights Act, 2000. Materials published elsewhere are acquired by purchase or donation in accordance with the National Library's Collection Development Policy. This includes materials published in Northern Ireland as well as materials published abroad of Irish interest in accordance with the requirements of Section 12 of the Cultural Institutions Act 1997.

Collections during 2017 are shown in the table above, distinguishing between expenditure charged to the Statement of Income and Expenditure and Retained Revenue Reserves on items individually valued at less than €5,000 – which is shown by type – and expenditure on capitalised items or digital projects valued at €5,000 or more – which are itemised.

Within the collections donated in 2017 are various items valued at €103,000. Although the National Library accounts for these items in the same manner as donations these items have entered the National Collection by way of a long term deposit that is considered to be effectively permanent.

## 8. Capital Commitments

As at the 31<sup>st</sup> of December, 2017, the National Library had completed the process of acquiring the private library of the Yeats family. There was no contractual commitment in place at that date.

## 9. Depreciation

		2017	2016
	Note	€	€
Depreciation of Property, Plant and Equipment	11	230,565	260,533
		<b>230,565</b>	<b>260,533</b>

## 10. Capital Account

### a) Heritage Assets

	2017	2016
	€	€
Opening Balance	16,061,240	15,531,266
Heritage Assets acquired	1,402,515	404,659
Heritage Assets donated	4,076,800	125,315
<b>Closing balance (Note 12)</b>	<b>21,540,555</b>	<b>16,061,240</b>

### b) Operational Fixed Assets

	2017	2016
	€	€
Opening Balance	1,793,584	1,719,325
To fund Fixed Asset purchases	765,532	334,792
Amortisation in line with asset depreciation	( 230,565 )	( 260,533 )
<b>Closing Balance (Note 11)</b>	<b>2,328,551</b>	<b>1,793,584</b>



## 11. Property, Plant & Equipment

	IT Equipment	Equipment	Furniture & Fittings	Exhibitions in the course of construction	Total
<b>Cost</b>	€	€	€	€	€
At 1 January	2,786,403	1,412,550	1,159,648	245,476	5,604,077
Additions	40,641	13,052	7,625	704,214	765,532
Disposals	( 4,156 )	( 39,809 )	-	-	( 43,965 )
Additions	-	-	-	-	-
<b>At 31 December</b>	<b>2,822,888</b>	<b>1,385,793</b>	<b>1,167,273</b>	<b>949,690</b>	<b>6,325,644</b>
<b>Depreciation</b>					
At 1 January	1,634,206	1,294,049	882,238	-	3,810,493
Charge for the year	108,216	38,562	83,787	-	230,565
Disposals	( 4,156 )	( 39,809 )	-	-	( 43,965 )
<b>At 31 December</b>	<b>1,738,266</b>	<b>1,292,802</b>	<b>966,025</b>	<b>-</b>	<b>3,997,093</b>
<b>Net Book Value</b>					
At 1 January	1,152,197	118,501	277,410	245,476	1,793,584
Net movement for the year	( 67,575 )	( 25,510 )	( 76,162 )	704,214	534,967
<b>At 31 December</b>	<b>1,084,622</b>	<b>92,991</b>	<b>201,248</b>	<b>949,690</b>	<b>2,328,551</b>

### a) Exhibitions in the course of construction

The balance of exhibitions in the course of construction as at the 31st of December 2017 relates to the development of the Seamus Heaney exhibition which is due to be launched on July 4th 2018, this is a collaborative project with the Department of Culture, Heritage, Regional, Rural and Gaeltacht Affairs and the Bank of Ireland.

## 12. Heritage Assets

### a) General Information

In accordance with the National Cultural Institutions Act, 1997 all Library Collections are the property of the State and are managed by the Board of the Library.

- The principal functions of the Board of the Library are to conserve, restore, maintain and enlarge the library material in the collection of the Library for the benefit of the public; to establish and maintain a record of library material (including material relating to the Irish language) in relation to Ireland; and to contribute to the provision of access by members of the public to material relating to other countries.
- The Board of the National Library of Ireland has the power to enlarge the collections of the Library.
- The Board of the National Library of Ireland also has the power to lend materials, subject to the provisions of Section 18 (1) of the National Cultural Institutions Act, 1997.
- The Board of the National Library of Ireland also has the power to dispose of library materials subject to the provisions of Section 18 (2) of the National Cultural Institutions Act, 1997.
- All acquisitions for the collection purchased in excess of €5,000 are funded from the Library's capital funding allocation for the year while acquisitions which cost less than €5,000 are funded from the current funding allocation.

### b) Nature and Scale of the Collection

The National Library's holdings constitute the most comprehensive collection of Irish documentary material in the world and offer an invaluable representation of Ireland's history and heritage.

The National Library's management structure reflects three broad strands of collecting focus, each the responsibility of a Keeper or Head of Division, as follows:

- Special Collections
- Published Collections
- Digital Collections.

#### Special Collections

Special Collections comprises rare and unique material such as manuscripts, photographs, prints, drawings, ephemera, rare and antiquarian books, manuscript maps and music. It includes many millions of items with, for example, over 4.5 million items in the photographic collections and over one million items in the manuscript collection.

#### Published Collections

Published Collections comprises modern and new books, newspapers and periodicals. One of the main collections within Published Collections is the Legal Deposit Collection which includes all material – books, newspapers and journals published in Ireland – acquired under the Legal Deposit provisions of the Copyright and Related Rights Act 2000.

#### Digital Collections

Digital Collections comprises digital objects created by the National Library as a result of the digitisation of material from Special Collections and Published Collections (new assets) as well as the items described as "Born Digital", such as websites that have never existed except in digital format.

### c) Acquisition

The Board of the National Library has the power to enlarge the collections of the National Library and material is acquired in three ways: by legal deposit, donation, and purchase.

#### **Legal Deposit**

Legal deposit is a statutory provision which obliges publishers to deposit copies of their publications in certain libraries, usually in the country in which they are published. In the Republic of Ireland statutory provision for legal deposit is set out in the Copyright and Related Rights Act 2000.

#### **Donation**

Each year the National Library receives important donations to the collections. Donations are subject to appraisal in line with the criteria set out the National Library's Collection Development Policy.

In certain instances - as provided for under section 1003 of the Taxes Consolidation Act 1997 - donors may be allowed tax relief for donations of heritage items to the National Library. This relief may apply to gifts or "heritage items" such as archives, books, estate records, manuscripts and prints where the total value of the items donated exceeds €150,000.

#### **Purchase**

The National Library's acquisitions budget is used to further develop the National Library's collections, whether by direct purchase or by auction. Decisions to purchase antiquarian material and unique heritage items are made in accordance with the criteria set out in the National Library's Collection Development Policy. Current and new publications of Irish interest, not acquired under legal deposit, are purchased as a matter of course.

### d) Preservation and Conservation

The Conservation Department works to preserve and conserve the collections of the National Library of Ireland. In general, preservation measures do not improve the condition of an object, but slow down degradation and prevent damage by passive methods. By contrast, conservation aims to prolong the life and accessibility of collections through interventive treatments, which improve the physical, chemical and often visual condition of an object.

As well as the conservation treatment of rare and unique objects, the conservators work on a diverse range of measures to reduce risks of damage to the collections. These activities include supporting and training staff in all aspect of collection care and management including handling, condition assessment, surveying, rehousing and phase-boxing. Conservators also prepare items for exhibition, digitisation and loan for exhibition.

### e) Disposal

The Board of the National Library also has the power to dispose of library materials subject to the provisions of Section 18(2) of the National Cultural Institutions Act, 1997. The National Library does not normally dispose of material from the collections.

## f) Analysis of Acquisitions

As outlined in the Accounting Policies (Note 1, h), the National Library recognises all Heritage Assets (with an individual value of more than €5,000) purchased or acquired since 2005. Such assets are carried at cost with adjustment for impairment where required. The transactions in relation to 2017 and the previous four accounting periods are set out below.

	Manuscripts	Digital	Visual	Printed	Total
Cost or Valuation:	€	€	€	€	€
At 1 January	9,934,553	2,012,086	2,866,762	1,247,839	16,061,240
Purchases	825,505	74,574	63,102	439,334	1,402,515
Donations	4,076,800	-	-	-	4,076,800
At 31 December	<b>14,836,858</b>	<b>2,086,660</b>	<b>2,929,864</b>	<b>1,687,173</b>	<b>21,540,555</b>

## (g) Five Year Financial Summary of Heritage Asset Transactions

	2017	2016	2015	2014	2013
	€	€	€	€	€
<b>Additions</b>					
Manuscripts	825,505	433,672	533,631	193,736	254,216
Digital	74,574	81,210	225,673	289,329	296,879
Visual	63,102	15,092	1,515,263	-	20,000
Printed	439,334	-	31,905	-	6,107
	1,402,515	529,974	2,306,472	483,065	577,202
	<b>1,402,515</b>	529,974	2,306,472	483,065	574,702

## 13. Receivables

	2017	2016
	€	€
Prepayments and Accrued Income	107,155	110,143
Debtors	55,114	58,778
	<b>162,269</b>	<b>168,921</b>

## 14. Payables

	2017	2016
	€	€
Accruals and Deferred Revenue	361,914	226,876
Taxation and Social Welfare	315,446	151,321
Trade Creditors	247,040	132,287
	<b>924,400</b>	<b>510,484</b>



## 15. Related Party Disclosures

Please refer to Note 5 for a breakdown of the remuneration and benefits paid to key management.

The National Library adopts procedures in accordance with the guidelines issued by the Department of Public Expenditure and Reform covering the personal interests of Board members. In the normal course of business, the National Library may approve grants or enter into other contractual arrangements with entities in which the National Library's Board members are employed or are otherwise interested. The National Library of Ireland exercises control over the National Library of Ireland Trust.

The National Library of Ireland Trust (the Trust), a company limited by guarantee without share capital was established to aid the development of the National Library of Ireland and to acquire printed books, manuscripts, and other material, by Irish people or relating to Ireland. The National Library and the Trust are related parties as the majority of the Trustees are either current members of the National Library Board or management team.

The Trust prepares annual financial statements which are audited by a firm of commercial auditors. The latest available audited financial statements are for the year ended 30 April 2017 which record expenditure of €3,966, income of €344 and year end retained revenue reserves/net assets of €483,401. There were no transactions between the Trust and the National Library during 2017.

## 16. Comparatives

Certain comparative figures have been regrouped and reclassified on the same basis as the current year.

## 17. Contingent Liabilities

There is one active claim against the National Library which is being handled by the State Claims Agency. The National Library of Ireland has made a €50,000 provision in the financial statements for this claim.

## 18. Approval of the financial statements

The financial statements were approved by the Board of the National Library of Ireland on the 18 October 2018.



# Donors 2017

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The NLI gratefully acknowledges the generous support of our donors in 2017.

<i>Baker, Jennifer</i>	<i>MacGabhann, Peadar</i>
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<i>Beresford, Marcus</i>	<i>McCormack, Bill</i>
<i>Berry, Fiona</i>	<i>McIntyre, Perry</i>
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<i>Flanagan, Patrick</i>	<i>Stoney Road Press</i>
<i>Fleming, Brian</i>	<i>Strabane Historical Society</i>
<i>Franey, Ros</i>	<i>The Reading Room Press</i>
<i>Fundacja Kultury Irlandzkiej</i>	<i>Tuffley, M. J.</i>
<i>Galligan, Colm</i>	<i>Turner, Martyn</i>
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<i>Guinness, Catherine</i>	<i>Wild Apple Press</i>
<i>Hassett, Joseph</i>	<i>Yeats, Caitriona</i>
<i>Havelin, Harry</i>	<i>Yeats Family</i>
<i>Heaton, Carol</i>	
<i>Hipgrave, Brian</i>	
<i>Inman, Keith</i>	
<i>Jordan, Anthony</i>	
<i>Jordan, Neil</i>	
<i>Kelly, James</i>	
<i>Kenny, Colum</i>	
<i>Keogh, Ann</i>	
<i>Kostick, Conor</i>	
<i>Kuch, Peter</i>	
<i>Lacey, Brian</i>	
<i>Lecale Historical Society</i>	
<i>Lydon, Perry</i>	
<i>MacDonald, Paddy</i>	





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